



Guideline A1.09: Appendix C: Expense Disclosure Report- For Board Members

This report includes all expenses for the period including those paid by expense reimbursement, paid directly through use of a procurement card and those billed to the College by vendors.

Expenses are allowed while Managers are on travel status, having meetings over meal times and for professional development purposes. Hospitality is allowed when external parties are involved for the purpose of fundraising, image or business promotion. Meals are also provided to students on travel status and to employees as part of a recognition event.

Disclosure of Claims for the period

November 1, 2016 to December 31, 2016

			Travel Method/ Description Code	Meals for travel, Hospitality & Working Session			Lodging		D: Other Expenses	
			A - Airfare RC - Rental Charges PVM - Personal Vehicle Mileage CV- Fuel for College Vehicle	<u>Meal Recipient Codes</u> S- Self GO – Government Official BA – Business or Industry Partner ST – Student CE - College Employee/ Board member also on travel status CER – College Employee recognition event FRA – Fundraising event attendees BOG – Other Board Members			PA – Private Accommodations		Incidentals, phone, internet, faxes, parking, per diem, baggage, public transport, laundry, membership etc	
Date Expense Occurred	Location	Purpose	Travel Code/ Expense Amount	Recipient Code(s) (see above)	Meal Receipts	Meal Allowances	Hotel Receipts	Allowances PA (see code above)	Describe Other	Amount

Ray Danyluk											
Nov 24, 2016	Edmonton	Board HR Ad Hoc Committee Meeting.	PVM	\$217.12	S		\$29.00			Stipend for travel	\$50
Dec 1, 2016	St. Paul	Regular Board Meeting & Board of Governors Day of Collaboration and Conversation	PVM	\$23.00							
Dec 1, 2016	Edmonton	Provincial Board Chairs meeting with Advanced Ed Minister	PVM	\$217.12				\$170.64		Stipend for travel	\$50
Dec 14, 2016	St. Paul	Board HR Ad Hoc Committee Meeting	PVM	\$23.00							

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Roy Ripkens											
Nov 3, 2016	Edmonton	Field Law Post-Secondary Governance Summit	PVM	\$234.60	S		\$38.00		\$35.00	Stipend for travel Electronic Device	\$50 \$50
Nov 24, 2016	Edmonton	Board HR Ad Hoc Committee Meeting.	PVM	\$234.60	S		\$19.00		\$35.00	Stipend for travel	\$50
Dec 1 & 2, 2016	St. Paul	Regular Board Meeting, Board of Governors Day of Collaboration and Conversation, and Board Retreat	PVM	\$64.40						Stipend for travel	\$50
			PVM	\$64.40						Stipend for travel	\$50
										Electronic Device	\$50
Dec 14, 2016	St. Paul	Board HR Ad Hoc Committee Meeting	PVM	\$64.40						Stipend for travel	\$50

Stan Delorme											
Dec 1, 2016	St. Paul	Regular Board Meeting & Board of Governors Day of Collaboration and Conversation	PVM	\$170.20						Stipend for travel	\$50

Noble Brennan											
Dec 1 & 2, 2016	St. Paul	Regular Board Meeting, Board of Governors Day of Collaboration and Conversation, and Board Retreat	PVM	\$111.32						Stipend for travel	\$50
			PVM	\$111.32						Stipend for travel	\$50

Lyla Allan											
Dec 1 & 2, 2016	St. Paul	Regular Board Meeting, Board of Governors Day of Collaboration and Conversation, and Board Retreat	PVM	\$51.60				\$298.62		Stipend for travel	\$50
			PVM	\$51.60							